

## **Meeting Agenda & Notes**

Team/Title: Visioneering Wichita Mtg. w/ Suzie

Date & Time: Wednesday, May 21, 2008, 7:30 a.m.-8:30 a.m.

Room: Library

### **Meeting Objectives/Agenda & Summary**

**Attendees:** Robert Mendoza, Sommer Miller, Irene Hart, Micky, Scott Wadle, Nicole Howerton, Ken White, Janet Miller

- 1. Review Past Agreements—**Past agreements were not reviewed.
- 2. Next Meetings Schedule –** Plan on meeting weekly through May. Will meet on 6/4, not on 6/11. Suzie, Diane and Greg may meet on 6/18 (Christy at Recovery Conf.).
- 3. 6/25 Joint Leadership Teams Mtg. –** Need to decide if will hold this meeting or not.
- 4. KHF Grant & VW Funding –** Brief review of draft RFS and no IDCs cover letter. Greg and Deanna will meet to finalize the RFS. Will send final RFS draft and cover letter to Suzie after Greg and Deanna meet.

#### **5/14 Related Mtg. Notes**

Suzie met with Steve Cohen. While he is supportive of VW and the efforts, he indicated that some things have changed in terms of funding focuses at KHF, but he will take the proposal forward. Greg reviewed and revised the document (it's about 75% completed now), so we'll hold off on further revisions for now until we hear more from KHF and Steve. Still need to develop a budget – Greg will develop a first draft of the budget. Will hold off on having Tammy review the proposal until it is further developed. Greg will email revised proposal with draft budget to all. There are currently funds to support CCSR facilitation for the next year. Need to develop a new contract and also for the University to work with Chamber. We will develop a Request for Services (same equivalent amount as this past year for 12 month period). Christy and Deanna will work on a first RFS draft – keep it simple. Need completed before end of May.

#### **5/7 Related Mtg. Notes**

Suzie meeting with Steve Cohen next Monday after VW Steering Committee meeting. What are the points of discussion with Steve:

- Leader Shocker – designed to draw in people for one or more of the classes to get them more involved in civic projects. The goal of the practicum in this program would be to get them involved in VW (in an alliance, etc.). Steve may argue that this is the purpose of the KS Leadership Center, though they are not a funding org. Unclear as to whether they would have funds to put into this project or not. KLC has approached Suzie and Harvey and want to partner with them in VW somehow.
- Ongoing work of alliances
  - Tie to health – (notes from last week): health and long-term health of Kansans (health, b/k, rec., older adults) other alliances contribute to social indicators of health (e.g., college mecca – higher ed = higher income, which is one of best indicators of health)
- VW has been very successful. At a crossroads now and have the opportunity to take VW to the next level – adding hope, building bench strength, etc. Started working together as a team focused on many aspects of community life. Need to elevate to

next level. Also see overview/summary language in proposal. Consider drawing analogy to “Hawthorne effect.” Support of this in partnership with city, county would ensure that VW would thrive in next 5 years.

Greg will develop a one-page summary by this Friday for Suzie to review/revise as needed.

Next step: Meet with Ed and Matt of KLC after meeting with Steve Cohen next Monday.

Trukee Meadows does a community wellbeing report. Could possibly use this as a model for future evaluation in the KHF proposal. Could also relate to work through Benchmark Team as part of 3 Rs Project.

### **Related 4/30 Mtg. Notes**

Reviewed grant narrative draft. Next steps are to include:

1) annual evaluation component, which could include:

- retrospective info. – gather and organize prior data collected (surveys, progress reports, other resources like WSU) – Greg will work with a research team member
- incorporate into 4Rs Project,
- other measurements such as quality of life indicators (govt. and community) – not that VW is accomplishing these things but rather to report that they are happening, like a community report card – example: community is innovative with technology, for example;
- would be useable by key people involved in VW as a tool to “convince” the “unconvinced,” and Vera and Tammy (they would be helpful to identify the things to measure)

2) add to 4Rs Project description – pending further review/input

3) add more connection between components – Tammy can be helpful with this.

4) delete “re-energize” from 4 Rs

5) make explicit links to health in proposal – health and long-term health of Kansans (health, b/k, rec., older adults) other alliances contribute to social indicators of health (e.g., college mecca – higher ed = higher income, which is one of best indicators of health) – Greg will incorporate into proposal doc.

Christy will email to Diane and Suzie and Greg to follow-up on above and also share with Tammy – remove “re-energize” and create space for evaluation component before emailing. Include next steps list above in email.

Additional next steps: Suzie will have concept conversation with Steve Cohen at KHF – take some sort of 1 page summary of draft proposal. Suzie will work on draft once additional revisions/additions to proposal have been completed.

### **Related 4/16 Mtg. Notes**

Want to apply for a significant KHF grant in the next 2 – 3 weeks. Components include: 1) staffing costs for Chamber and CCSR; 2) VW website maintenance and upgrades; 3) funds for Bothner & Bradley; 4) LeaderShocker Program start-up funds and scholarships as a practicum/feeder into VW for young people (building bench strength of VW and building of place where people can engage in leadership). This could be KLC’s project w/ VW. Will discuss at 4/16 VW Team Meeting. Need to develop a draft/talking points after this afternoon’s team meeting. Looking at 5 years, 1.2m. Suzie will consider taking Ed to visit Steve at KHF and will talk to Ed after drafting grant. Greg would also like to visit with Suzie, Ed and Matt after drafting grant.

## **5. City-to-City Visits –**

### **5/7 Related Mtg. Notes**

Suzie handed out draft overview agenda of dates for visits as follows:

Pre-brief: 8/8, 7:30 – 9 a.m.

Depart: 8/13, 7:30 a.m.

Arrive: OK City, 11 a.m.

Depart: OK City, 8/14, 12:30 p.m.

Arrive: Ft. Worth, 4 p.m.

Depart: 8/15, 4 p.m.

Suzie will email Christy the draft document.

### **Related 4/30 Mtg. Notes**

Suzie presented concept of two city-to-city visits (Oklahoma City and Ft. Worth). Still confirming August dates. Greg needs to be in Boston on 8/16. There is a CCSR staff retreat on 8/22. “Inner city visit” still tentative for Oct./Nov. Framing important. Maybe involve Community ID Alliance.

### **Related 4/16 Mtg. Notes**

Will visit 2 cities in one visit this year. Also want to do a one-day “inner city visit” (with kickoff the night before) before end of year (Oct/Nov). Consider incorporating the summary document info. into the visit. Consider regional component to visit. Other city-to-city visit will likely occur in Aug. (13-15 or 20-22).

## **6. 2009 Review, Revise & Refocus/Review of VW Plan –**

### **Related 5/7 Mtg. Notes**

Polk Co. is working to create a more “user-friendly” publication of original plan document, condensing strategies to brief statements. Could be more publishing-ready and easier for general public to understand.

### **Related 4/16 Mtg. Notes**

What did we learn last week with Henry Luke on the phone? (See 4/9 special planning meeting notes for additional details/info.)

- Each alliance look through all the strategies in their foundation to assess which ones need to be started in order to make improvements in the key benchmarks. Do a consensus decision process to identify all of the possible strategies and then priorities (so as to avoid spawning too many new alliances)
- Alliances under each foundation would recruit people to work on the prioritized strategies (they become the new foundation teams)
- How can we engage folks in more powerful way? Through targeted recruiting.
- Do a big event with all of the alliances and foundation areas represented. Alliances could send representatives to each foundation area that targets a key benchmark their alliance focuses on. We’ll have the media and cookies! Maybe a meal as a celebration and thank you?
- Henry talked about 3 things:
  - RDOH
  - Job growth & per capita income
  - Young people – may add as an additional benchmark
- Also consider/identify how to:
  - Incorporate RDOH, leadership, regional and young people (from Rebecca Ryan handprint assessment) into prioritized strategies going forward
  - Pull in more of the business community into some of the alliances where their presence is essential? Especially infrastructure, recreation. Need a bulleted summary document outlining info. Could incorporate this into our internal city

visit.

Need to discuss this at a future meeting to consider how to best move forward with an emphasis on scope and focus. Suzie visited with Henry Luke and he indicated that a review at 5 years is good but not to open up the document in a broad sense until the 10 year mark. Henry could be available for a conference call with us in April with Vera and Tammy.

## **7. Alliance Updates –**

**New Alliance: Sustainability Alliance** – Trying to set an initial date. Trying to also invite the city and county managers. First gathering will be a small group. Purpose is to clarify expectations. May be a topic for next fall's REAP Economic Summit.

### **5/14 Related Mtg. Notes**

Will likely have impact/connection to several Alliances. Needs to launch as a taskforce of those who are closely involved in the issue already. Next steps are to bring together City (Kay Drennen and Ed Flenjie) and County reps (Chad VonAnnen and Bill Buchanan). Have them help us ID next steps, additional partners. Not open up to public right now. We will ID a facilitation pair at today's team meeting (Vanessa and Barry). Maybe include as a topic at next fall's economic development summit sponsored by REAP. Suzie will visit with Joe Yeager about this.

**Mentoring** – About 85 registrants right now for mentoring conference. Suzie thinks this alliance will go dormant over the summer. Thank them after conference and suggest re-gathering in Sept.

**College Mecca** – Sent out meeting notice. Several have replied that they can't make it, so we'll reschedule. Diane will follow-up to ask them for other dates. Greg and Suzie met with Jacki. She wants to build upon Advance KS (through Urban League) to engage all 21 institutions to do a campus e-survey to try to understand what's attractive about campuses and community (especially for minority students). Also include information for each university for recruitment of minority students in south-central KS. An opportunity to re-engage the presidents. May be good to do this through student government or student leadership associations or student groups (presidents will be able to tell us which group makes the most sense for their campus.) Has been a consortium in the past about formalizing feeder patters within the area. Jacki wants to re-establish consortium. Also look into funding through Lumina Foundation.

**RDOH** – Haven't yet done anything with open-ended survey results. They haven't been received yet, so Diane will follow-up. There is interest to sort/categorize them into key themes as in the past. CCSR now has program to assist with qualitative data but is burdensome. We will look at it to determine the usefulness of data.

**Health Care** – Business Coalition on Health Care working to establish 501c3. Office space provided at Chamber but Ron will not be a Chamber employee – will be separate but will access.

## **8. Knight Foundation Grant Opportunity** – People will write the news for the community instead of the paper. Want to convene a "think tank" of young people who understand technology and community engagement (Ben Knoblach – from VW Steering Committee, Scott Wadle – Rec. Alliance, our graduate student coming next fall, Deborah Ballard-Reisch – WSU Elliott School of Communication, Tammy Allen, Tammy Bradley).

## **9. As May Arise** – None discussed.

### **Additional Ongoing/Future Agenda Items**

## **10. Joint Foundations Teams Mtg. Prep & Conf. Call w/ Henry Luke**—Not discussed.

**11. Future VW Funding (both overall and specific alliances)—KHF Grant in process.**

- Deanna is working on a potential funding search. Deanna can search for funding opportunities for specific alliances in the future once MOUs are developed. Can review and organize this info. on calendar basis for VW overall and each alliance (like Compassion KS grant finder binder).
- Will keep this as an ongoing agenda item to check in on weekly.

**Agreements from Previous Meeting**

Who	What	By When
Suzie	Follow-up with Annette regarding Older Adults Alliance and contract	As determined by Suzie
All	Work on grant proposal revisions per notes above	Review 5/7 Still in Process – Reviewed 5/14 – see notes above
Greg	Develop KHF grant proposal budget and email entire revised proposal to Suzie, Diane and Christy	5/21
Christy & Deanna	Develop a Request for Services (same equivalent amount as this past year for 12 month period). Keep it simple.	End of May Completed/In Process
Diane	Email mentoring conference announcement to Christy	ASAP Completed
Christy	Coordinate distribution of mentoring conference announcement to Compassion KS email distribution list – check with Paulette on other distribution list(s) she identified for Diane	Upon receipt from Diane Completed

**Agreements from Today's Meeting**

Who	What	By When

**Next Meetings Objectives/Agenda**

Date & Time: 5/28, 7:30 – 8:30 a.m.

**Future Agenda Items:**

1. Review Past Agreements
2. KHF Grant
3. 2009 Review, Revise & Refocus Planning
4. Alliance Updates – Sustainable Communities Staffing
5. Other?

**Team Meeting Agenda Items:**

See Green Highlighted Items Above